

June 2020

Dear Sir/Madam

After a very difficult and challenging period due to Covid-19 we are now fast approaching September and an anticipated return to seeing the majority of pupils back in school. We thought it appropriate to share some of our thoughts with you.

Our core values remain the same, to ensure that our customers (pupils and school staff) receive healthy balanced meals. We continue to work with Government guidelines to develop an integrated set of protocols and new service practices to ensure that your catering services go live in September with full awareness of pupil safety.

Our catering teams whether on furlough leave or busy continuing to provide a service are concerned about their personal health and safety so we are introducing a range of on-line courses to ensure that our teams are trained in the new ways of working to keep them and our customers safe. We want to actively work with you to agree and prepare for the new 'normal' of catering in your school and would encourage you to speak with your area manager to discuss any concerns or challenges that we can help with.

Normally a successful school food service depends on planned menus and the correct procurement of supplies. Our supply chains have at times been challenged during this pandemic and our view is these challenges will remain while the Hospitality industry tries to return to some normality. To help guarantee a consistent approach for September 2020 we have made the decision to continue with the menu cycle that was in place prior to school closures in March. This menu was only live for a short period of time before lockdown. This will give us the advantage of managing our food purchasing along with allergy management on an established menu cycle. More importantly we expect schools, parents and our staff will be under additional pressures in September and we wish to avoid further confusion. As such please find attached your menu for the beginning of September 2020.

We are committed to be providing a catering service to your school and look forward to relaunching your catering service in September.

Our immediate consideration will be to minimise any risk to pupils, protect our employees and do as much as we can to minimise disruption to the catering service. We are committed to working in partnership with you to ensure that pupils receive healthy and nutritious choices.

Regards

A Austin, S Tyson, J Roberts, C Hart, D Martin, M Connor  
**Directors of AiP Group of Companies**  
**Alliance in Partnership/Class Catering Services Ltd/The Contract Dining Company**